Franklin Public Library Board Meeting

January 9, 2020

Meeting called to order by Judy at 6:35 pm

Attending: Mira Stakhiv, Susan Stevens, Teresa Natzke, Kim Greidanus , Maria Seyrig, Judy Moenck, Robin Rosen

Agenda as modified was approved.

November Minutes had minor changes and were approved.

November and December Financial Reports:

* Maria made a motion to approve the two months of reports
* Judy seconded it.
* Motion approved.

Karl had asked if he should continue accounting for the Reading Garden. It was determined that he can now close that out and those issues will be a part of regular maintenance.

Librarian’s Report :

* Teresa reported that there is no audit required for Friends of the Library.
* Winter programs are all listed in the report.
* The summer reading program will be revamped. Florence and Rebecca will be working on this. It will be more interactive and there will be more prizes.

Maintenance :

* Light outside was fixed once but is still not working. Judy is following up on this.
* Basement was cleaned up and floor has to be kept very clean to not impair the furnace.
* Garden/Yard RFP: Judy drafted a document but it will be put on hold. We will have to decide on who will do the maintenance by February.

Old Business :

* Mira suggested we leave the payroll provider as it is for now.

New Business :

* Budget Cycle: Judy is suggesting that we work on this earlier this year than last.
* Judy suggested that budget requests be brought up by March so that we have time to discuss them
* In April, all departmental requests should be submitted.
* In May, the treasurer will present the budget
* In June, the budget will be finalized.
* July 1 - the new budget takes effect.
* Mira is suggesting that we review salaries in the upcoming budget process as some employees have not received an increase in several years.
* Teresa can give up to 5% without asking this to be put into the budget. Teresa can make a budget request if more than that is needed.

Annual Election of Officers -

* We will vote on the bylaws in February.
* New slate:
* President - Maria Seyrig
* Vice President - Mira Stakhiv
* Secretary - Robin Rosen
* Treasurer: Susan Stevens
* Co-Treasurer: Judy Moenck
* Maintenance - Kim Greidanus
* Robin made a motion to elect the officers
* Judy seconded it.
* All approved.
* Mira presented a drawing of a suggestion of a logo. She modeled it after the Franklin Main Street logo and Maria suggested we use the same artist. Maria will contact the artist when Mira gets the name.

Next meeting: Feb. 13

Meeting Adjourned at 7:30 pm