Franklin Public Library Minutes

April 8, 2021

1. Call to order: Susan Stevens called the meeting to order at 6:35 pm
2. Roll call : Teresa Natztke, from Clawson; Susan Stevens, from Franklin; Susan Pepper from Franklin; Janice Cherkaskey, from Franklin; Rick David, from Franklin; Robin Rosen, from Franklin. Kim Greidanus, from Franklin, joined the meeting at 6:45 pm.
3. Approve agenda : Janice Cherkaskey made a motion to approve the minutes; Susan Stevens seconded it.
4. Approve minutes from March 11, 2020. Teresa did a roll call. All approved the changes.
5. New Business:

Robin and Kim updated the board on the Library Garden furniture. A large hexagon picnic table and 2 Adirondack chairs made of wood are suggested.

The reading garden fund was spent on the recent landscaping clean up, path stones, etc. Capital improvement money is available for the furniture. $6800 was available for the garden; we spent $5000 of it so far, leaving $1800, in addition to the money in the capital improvement fund. Therefore there is an adequate amount for the furniture.

The remaining work on the front bed is on hold until the sidewalk work is done this spring.

1. Old Business:

Survey Report:

Susan Pepper updated the board on the Franklin Resident Library survey.

Susan reported a successful launch of the survey. We have had 87 responses so far, all but 5 from Franklin. Fifty five respondents offered to provide more information if asked. The post card will be in the mail in the next few days. The first gift card winner was selected today. A notice will be in the Village Newsletter soon, as well. We are encouraged to remind friends to fill out the survey through our social media accounts. Postcards will be placed in books that are picked up from holds. All surveys must be in by the end of April. Report-out of preliminary findings during May Board meeting is planned.

Treasurer’s Report:

Rick made a motion to approve the Financial reports. Teresa did a roll call; all approved.

 Rick reminded us that we have passed the 3/4 mark for the year and it is time to start work on the new budget.

 The Village asked to see our budget and Teresa sent it to them.

 Rick also mentioned to the Board that the State of Michigan recently updated its Uniform Chart of Accounts for use by governmental entities and he will be working with our accountant, Karl, to insure that we continue to be in compliance.

Rick suggested we look at our privacy act policy. Teresa said we do not have our own policy at this time but rather use the one from the State of Michigan. No one working at the library can tell what another patron has checked out, asked about, looked at, etc. Security cameras cannot show this information, either. Teresa provided the link for this policy:

<http://legislature.mi.gov/doc.aspx?mcl-Act-455-of-1982>

Outside storage shed follow up, from a conversation with Rick and Bill Lamott: In his role as a knowledgeable member of the Historical Commission, Bill suggested that such a structure be placed up against the building. The Board also discussed that if we desire to acquire a new external storage shed, any such structure will need to be approximately the same size, but slightly taller as the existing shed. The current shed can not be effectively secured and is not protective from rain. The money for this shed comes out of the capital improvement fund.

There has been no movement on the ‘lease vs. buy’ issue. Rick is still waiting to hear back from the new Village attorney.

The Village is looking at a new zoning designation, Public/Institutional Zoning District, which would be applied to our property but this will likely not affect us.

Librarian’s Report:

There have been no problems with in-person visits from patrons and curbside service continues.

Teresa and Florence have been participating in joint meetings with other civic organizations (FCA, Historical Society, Main Street Franklin, etc,) to coordinate public activities to avoid overlap and conflict.

All upcoming library programs will be held outside. However, Teresa is interested in contacting Franklin Community Church to make arrangements for potentially utilizing their meeting room space to hold our programs in the event of bad weather.

Janice Cherkaskey reported on the Friends of the Library The group needs more members and volunteers for Octoberfest, which is scheduled for October 8, 2021. Teresa will ask Florence to help them with advertising and to put notices in the newsletters.

1. Maintenance:

 Kim Greidanus reported that the water will be turned on soon for watering the beds. We will need to do some maintenance on some of the hoses and will need to add some hosing for the pots, so there will be some money spent on that. Goldner- Walsh will be looking at the plantings from last year to see if anything needs to be replaced.

1. Public Comments

 No public comments

1. Adjourned at 7:30. Next meeting will be May 13, 2021.

Respectfully submitted by Robin Rosen, secretary