**Franklin Village Public Library Board Meeting**

**November 18, 2021 6:30 pm**

1. **Call to order** 6:33 pm
2. **Roll call -** Teresa, Susan, Kim, Janice, Rick, Robin
3. **Approve agenda-** Rick moved to approve
4. **Approve minutes from October 14, 2021 -** Minutes from Oct. 14, 2021 were approved; Kim made the motion to approve the minutes; Sue S. seconded it.
5. **New Business:
Discuss plan to implement recommendations from the survey, part 3,** Teresa explained the process of responding to comments made on the surveys and what has already been implemented, ie., signs asking for requests for new materials. She discussed the need to gauge which books should be ordered and how to determine this. The NY Times bestsellers are always purchased. The librarians are hoping that patrons will make specific requests. Next month we will be talking about having conversations with cardholders. **Materials Generator -** Teresa explained the delays in getting a generator. It will be several weeks before we can get a quote. Teresa also reported on the driveway progress and it should be finished this week, hopefully.  **Description of Library in Master Plan** - Rick reported on the Master Plan update for the village and wants to provide the village with more information about the library’s needs that should be included in the plan.  **Holiday staff bonuses -**  Consistent with past practices and in accordance with the Library’s compensation budget, Teresa proposed that year end holiday payments, in the form of small cash payments, be given to Library staff members.  The amounts will be on a sliding scale and be the same as that given in the prior year. As these expenditures are in compliance with our budget, as adopted, there is no specific action required by the Board. This year Teresa will provide the secretary with funds prior to giving the bonuses to the staff. Teresa will send the names and amounts to the secretary.  **Director’s salary -** We discussed the performance and compensation of the director and it was agreed that we will be giving the director a raise, effective January 1. Susan S. will be discussing this with Teresa.
6. **Treasurer report**: approve October monthly report . Rick stated that there were no concerns that emerged from Karl’s report. Teresa asked for an explanation of two categories: “programming” and “program supplies”. Rick will ask for an explanation on this. Susan made a motion to approve the report and Kim seconded it.
7. **Maintenance:** Kim will look into purchasing covers for the wood furniture in the Reading Garden.
* **Librarian’s report - -**Teresa reported on feedback regarding The Franklin Garden group and children’s programming . -The wifi policy has been updated. -The shredding “party” was attended by 55 people and they were mainly older patrons. It was felt that this was a very good service to offer to the community. Rick explained the need for the permit for this event. -Teresa reported that the Franklinstein event was successful in terms of both attendance and how it was done.

 9. **New Business:** Rick asked about the menorah on the library property. The Village is in charge of this and they will plug it in. It is not the library’s decision or property.

1. **Public comments -** none
2. Adjourned: Meeting adjourned at 7:45 pm.
3. Next meeting: December 9, 2021