**Franklin Public Library Minutes**

**June 9, 2022 6:30 pm**

**Agenda**

1. Call to order - 6:32 pm
2. Roll call - Susan Stevens, Susan Pepper, Rick David, Kim Greidanus, and Janice Cherkasky, Library Director - Teresa Natzke. Absent - Robin Rosen.
3. Approve agenda - Susan Stevens so moved to adopt the agenda, as proposed, it was seconded by Susan Pepper and unanimously approved.
4. Approve minutes from May 5, 2022 – One item regarding the upcoming election of Trustees was edited. Susan Pepper then moved to approve the minutes, the motion was seconded and approved unanimously
5. New Business:

* Discuss proposal for strategic plan: Susan Pepper led the Board on a comparative analysis of the two proposals received related to the preparation of a Strategic Plan for the Franklin Public Library. After extensive discussion amongst the Board a decision was made as to the preferred consulting firm, and the Library Director was tasked with validating references, in anticipation of negotiating a final contract. If the references check out, she was given the authority to enter into a contractual arrangement in accordance with the proposal submitted..

1. Treasurer’s report:

* Board Treasurer, Rick David, presented the monthly reports for the month of May 2022 and provided the board with accompanying comments. Additional discussion ensued regarding projections of fiscal year results as of June 30th. A slight surplus is being projected. It was moved by Janice and seconded by Kim to accept these reports. The motion passed unanimously.

1. Librarian’s report:

* The director discussed an incident regarding a patron questioning the integrity of the water within our facility. The Oakland County Health Department has taken water samples and is in the process of testing these samples. Testing results are still pending and upon receipt of the test results, the director will take appropriate actions to insure the safety of our water.
* The director also reported on the tutoring program for the summer which is being held on Tuesdays and Thursdays. Tutors have been secured and we are beginning to see sign ups among our patrons.

1. Buildings and Grounds Report – Kim Greidanus:

* Basement – it had previously been reported that 2 quotes were obtained on proposed remediation efforts of the basement to address excessove moisture, water leaking and other related matters. Gary Roberts also reviewed the quotes and physically inspected the basement. In his opinion, we should be taking other preventive maintenance steps including cleaning out drains and gutters as well as changing some exterior grading alongside the library building. He also recommended that the library install a humidifier in the basement. We will be undertaking these tasks in the near future and will revisit the matter later this year.
* Generator – we are working with Consumers Energy to prepare for the installation. Once our contractor is able to obtain the requested generator unit, it will be installed soon thereafter.
* Landscape – we have contracted with our landscaper for a seasonal clean up including the use of additional mulch where needed.
* Parking lot – a contractor was contacted and asked to provide a quote for the resealing and restriping of our parking area. We are awaiting their proposal.

1. Public Comments - None
2. Adjourn. Next meeting August 11, 2022. (There is no meeting in July)
3. Meeting adjourned at 7:25pm

Respectfully submitted by interim secretary Rick David