**Franklin Public Library Minutes**

* **May 5, 2022 6:30 pm**

**Agenda**

1. Call to order - 6:35pm
2. Roll call - Teresa Natzke, Susan Stevens, Susan Pepper, Rick David, Robin Rosen, Kim Greidanus, and Janice Cherkasky
3. Approve agenda - Susan Stevens noted one change: discussion of the upcoming election in November of trustees whose terms are expiring, rather than election of officers. Agenda approved, so moved as amended by Rick David.
4. Approve minutes from April 7, 2022 - Susan Pepper moved to approve the minutes.
5. New Business:
* Discuss proposal for strategic plan: Susan Pepper reported that 2 consulting companies submitted their bids by the deadline for the strategic plan consulting services and we will discuss them in more detail at the next meeting after Susan, the head of that committee, reviews them.
* Election of Board Trustees - Susan Pepper and Rick David are up for re-election and therefore must submit a petition with 15 signatures of registered voters to the Southfield Township offices in order to get on to the ballot for November. These are due in July.
1. Treasurer’s report: Discuss 2022/23 budget -
* Rick David reported that we do not have the monthly report yet due to the meeting being held earlier than usual, but we do have the budget. The budget forecasts a deficit for the year due to the planned capital improvements for the basement and generator. We are also going to have contracted services for the audit and strategic plan. Teresa noted that the budget can always be amended, if necessary. Susan Steven motioned to approve the budget. Rick David seconded it and all approved.
1. Librarian’s report:
* Teresa described the upcoming summer programs. She also reported that the recent story times were well attended. These came about due to surveys taken after programs and they were suggested. There is a program about Islam that is coming up, after being postponed for the pandemic.
* Teresa reported on the tutoring program for the summer which may be Tuesday and Thursday, 10-12. The tutors will be paid, but students will not have to pay. The focus will be on elementary students.
* Teresa reported that we will be doing the summer block party in August and the date for October Fest has already been set. The Friends of the Library will also be doing a 25th Anniversary Program and this will be the 3rd week of May.
1. Basement repair and maintenance:
* Kim Greidanus reported that she attempted to get 3 quotes, but only 2 of the 3 companies who came out sent them. Susan Stevens pointed out that the basement will need to be cleaned out first, before the work begins and she suggested that we hire a company to do this.
* Kim discussed the need to do grading work outside around the building to prevent water from coming into the building. This is primarily at the back corner of the garden, nearer the parking lot. Teresa is aware of where there are leaks in the basement.
* Rick asked about the painting of the lines in the parking lot. Teresa and Kim will look for who did it in the past.
* The chimney repair has been completed.
* The generator has been ordered but we do not have the total cost yet until Consumers’ plans are finalized. The location has not yet been determined, either.
1. Public Comments - None
2. Adjourn. Next meeting June 9, 2022. Meeting adjourned at 7:15pm

 Respectfully submitted by Robin Rosen, secretary