Franklin Public Library

Board Meeting Minutes

June 8, 2023

1. Call to order by Sue Stevens, President, at 6:30 pm.
2. **Roll Call**: All Members Present: Sue Stevens, Rick David, Kate Barron, Katy Hagaman, Robin Rosen, and Janice Cherkasky
3. **Approve Agenda**: The agenda was distributed. Sue Stevens proposed item 6d “Librarian Vacation Time” be moved before “New Business”. Agenda as updated, was proposed, seconded, and approved.
4. **Minutes:** The minutes as distributed by the secretary were reviewed, seconded, and approved.
5. **Librarian Vacation Time**
	* 1. Proposed increase of two vacation weeks for the Library Director, Teresa Natzke, (increase from four weeks to six weeks) and the addition of two vacation weeks for Florence Rouquet, Associate Librarian (increase from 0 weeks to 2 weeks).
		2. Proposal was reviewed, seconded and approved.
6. **New Business**:
	1. Approve and discuss budget for the upcoming year
		1. The library has a balanced budget for the upcoming year, 2023-2024.
		2. The budget allows for a proactive 5% increase in many line items including service of the building/grounds, utilities, and maintenance.
		3. Amendments to this years current budget in order to align with actual results will be proposed at the August meeting of the Library Board.
		4. The budget, as proposed, was seconded and approved.

7. **Old Business:**

1. Sprinkler system and additional furniture for the garden

 1. Robin has requested a quote for a zone based sprinkler system from Precision Irrigation. She will present it to the board when it is received.

 2. Robin and Teresa have selected additional furniture pieces(benches and chairs) for the reading garden. Teresa is going to meet with the Friends of the Franklin Library to inquire if the purchase of this furniture is within the Friends budget.

 2. Village 200 Year Celebration

 1. All of the various village groups/organizations have been meeting to plan for the Celebration. The 200 year event will run March/April 2024- March/April 2025. The Library and the “Friends” group are already planning a July Community Picnic as a part of the celebration.

 3. Logo Discussion

 1. Discussion continued about the possible modernization of the Franklin Library Logo. The Board is requesting quotes on contracting a service to provide logo options. The Board is requesting options of a modern logo that holds true to the historic charm of the Village Library.

8. **Treasurer’s Report:** Rick David

 1. The Treasurer presented the monthly financial report to the Board. The report was seconded and approved.

9. **Librarian’s Report:** Teresa Natzke

 1. Teresa shared her monthly Director’s Report.

 2. Circulation is up from last year.

 3. Summer Reading begins June 12th.

10. **Maintenance:** Update from Robin

 1. There was a tree branch that broke off, it needs to be clean cut. Rick will talk to the Village as they own the library grounds. He will report back the contact information for the Village arborist in the case that trees on the property need maintenance.

 2. Precision Irrigation will check the functionality of the current sprinkler lines on June 20th.

 3. Mr. Juarez, contracted landscaper, has planted pots and cleaned out the fountain.

10. **Public Comments:** None.

11. Adjournment was proposed at 7:30 pm.

The next monthly meeting will be held on August 10th, 2023.

Respectfully Submitted,

Katy Hagaman, Secretary