Franklin Public Library

Board Meeting Minutes

September 12, 2024

1. Call to order by Sue Stevens, President, at 6:30 pm.
2. **Roll Call**: Members Present: Sue Stevens, Rick David, Robin Rosen, Kate Barron (Absent: Janice Cherkasky and Katy Hagaman)
3. **Approve Agenda**: The agenda was distributed. The agenda was proposed, seconded, and approved.
4. **Minutes:** The minutes distributed by the secretary were reviewed, seconded, and approved.
5. **New Business**:
   1. Auditor: Board received two proposals; moving forward with chosen proposal from the two. Teresa to complete document shredding, as needed.
   2. Carpet Discussion: current carpet is 8 or 9 years old. Discussion around current wear and tear and need for replacement in future.
6. **Old Business:**
   1. Milage: Initial draft complete. Board drafted FAQ 1-pager to have as reference at library and distribute as needed. Council has been informed.

7. **Treasurer’s Report:** Rick David

1. Received property tax payments.

2. Current numbers are in range.

3. Will run report again next month.

8. **Librarian’s Report:** Teresa

1. Oktoberfest coming up next month, 10/4, ticket sales 68 (as of 9/12).

2. Board to assemble and donate basket for event raffle.

9. **Maintenance:** Robin Rosen

1. Basement: 3 bids collected; chosen company, Michigan Basements to begin work 10/21. Handyman to come prior to this work.

2. Roof: work completed and paid.

3. Windows: all necessary information collected for project. Board to contact Historical Society with plan, add to their next meeting agenda.

4. Generator: oil issue identified. Plan to continue to check levels during/after power outages.

5. Irrigation: system to close 9/21.

6. Gutters/Downspout: Juarez, landscaper, to check.

10. **Public Comments:** None

11. Adjournment was proposed at 7:23 pm.

The next monthly meeting will be held on October 10, 2024.

Respectfully Submitted,

Kate Barron, Vice President