Franklin Public Library

Board Meeting Minutes

February 8, 2024

1. Call to order by Sue Stevens, President, at 6:32 pm.
2. **Roll Call**: Members Present: Sue Stevens, Katy Hagaman, Rick David and Kate Barron (Absent: Janice Cherkasky and Robin Rosen)
3. **Approve Agenda**: The agenda was reviewed, seconded, and approved.
4. **Minutes:** The minutes distributed by the secretary were reviewed, seconded, and approved.
5. **Old Business**: Library Basement
   1. Discussion over continued water intrusion in the library basement. Quotes will be gathered from qualified contractors to address the problem. The quotes will be reviewed by the Board at a future meeting.

6. **Treasurer’s Report:** Rick David

1. The Treasurer submitted the December monthly financial report to the Board. The report was reviewed and approved.

2. The January report will be presented at the next Board Meeting.

7. **Librarian’s Report:** Teresa

* 1. Fire and Ice was a huge success. Lots of fun for all!
  2. E-Checkouts continue to be on the rise. January saw a large increase in E-Checkouts.
  3. Teresa will collaborate with Robin and obtain quotes to repair the backdoor that sticks. Additionally, quotes will be gathered to address a ventilation issue with the windows in the office. These quotes will be reviewed by the Board at a future meeting.

8. **Maintenance:** Robin Rosen

1. No updates due to absence.

9. **Election of Officers**: The Board held its annual officer elections (although required to be done annually in January, since the January meeting was canceled, this action was taken at our current meeting.) The following board members will serve as officers for 2024.

President: Sue Stevens

Vice-President: Kate Barron

Treasurer: Rick David

Secretary: Katy Hagaman

Maintenance: Robin Rosen

Friends Liaison: Janice Cherkasky

10. **Public Comments:** None.

11. The Board went into Executive Session to discuss certain personnel matters, including compensation adjustments for certain employees. The decisions regarding these matters were communicated to the affected parties upon adjournment.

12. Adjournment was proposed at 7:06 pm.

The next monthly meeting of the Franklin Library Board is scheduled for March 14, 2024 at 6:30 pm.

Respectfully Submitted,

Katy Hagaman, Secretary