Franklin Public Library

Board Meeting Minutes

October 10, 2024

1. Call to order by Sue Stevens, President, at 6:34 pm
2. **Roll Call**: Members Present: Sue Stevens, Rick David, Kate Barron, Katy Hagaman, Janice Cherkasky and Robin Rosen Members Absent: None
3. **Approve Agenda**: The agenda was distributed. The agenda was reviewed, seconded, and approved.
4. **Minutes:** The minutes from the September 12, 2024 meeting distributed by Kate Barron were reviewed, seconded, and approved.

5. **New Business:**

 a. Thank you to the Friends of the Franklin Library for another successful Oktoberbest fundraising event! The event was enjoyed by all! The secretary will send a thank you on behalf of the Board.

 b. Financial Transparency to Friends. The members of the Franklin Library Board will submit a letter to the Friends of the Franklin Library advocating for them to review their financial transparency provisions to ensure that they are procedurally sound to protect the organization and their mission.

6. **Old Business**

 a. Election/Millage Update. Rick David, Treasurer, will provide information to the Birmingham Eagle for an upcoming article highlighting the library millage on the November election ballot.

 b. Oktoberfest was a success. The event was sold out and everyone had a great time.

7. **Treasurer’s Report:** Rick David

 1. Annual property tax proceeds have been deposited.

 2. The monthly Treasurer’s report was submitted to the Board. The report was reviewed, seconded, and approved.

8. **Maintenance:** Robin Rosen

1. Carpet Update. Robin is securing quotes to re-carpet the library, including the possibility of carpet squares.

 2. Basement Update. The basement has been cleaned out in preparation for waterproofing.

 3. Window Update. Two windows will be replaced. The proposal has been sent to the Historical Commission for approval.

 4. Generator Maintenance. The generator requires an oil change minimally every 24 hours of use. Darin Hagaman, volunteer, will change the oil when needed.

 5. Gutters, Fall Clean-up. Contracted maintenance to perform.

9. **Librarian’s Report:** Sue Stevens

 1. Circulation continues to increase.

 2. Highlighted upcoming events include Franklinstein (10/26/24) and the Meet the New Police Chief event (11/7/24).

10. Public Comments: None.

11. Adjournment was proposed at 7:11pm.

The next regularly scheduled monthly meeting will be held on November 14, 2024.