Franklin Public Library

Board Meeting Minutes

February 13, 2025

1. Call to order by Sue Stevens, President, at 6:35 pm.
2. **Roll Call**: Members Present: Sue Stevens, Rick David, Kate Barron and Katy Hagaman Members Absent: Janice Cherkasky and Robin Rosen
3. **Approve Agenda**: The agenda was distributed. Review of the Strategic Plan was added to the agenda. The amended agenda was reviewed, seconded, and approved.
4. **Minutes:** The minutes from the January 9, 2025 meeting distributed by Katy Hagaman were reviewed, seconded, and approved.
5. **New Business:**
   1. Staff Search: The Board continues to explore the search for a new Library Director upon Teresa’s retirement. The Board has created a Personnel Hiring Committee consisting of Sue Stevens, Kate Barron, and Katy Hagaman to review resumes, conduct initial interviews, and bring final candidates to the entire Board for final interview rounds.
   2. Full Time vs Part Time Staffing: Currently, the Library Director position is part time, the Board is considering a shift to a full time Director to attract highly qualified candidates who are actively involved in the library community.
   3. Develop Budget for New Hire: Currently, the Board is doing research on a competitive salary and benefits package range for a new Library Director.

4. The current Personnel Policy was reviewed and a minor amendment was made. The amended Personnel Policy was reviewed, seconded, and approved.

6. **Old Business**

1. Mural in Bathroom: Once the design of the bathroom mural is complete, it will be approved by the Board. The repainting of the bathroom and new mural will be funded by the Friends of the Franklin Library. The Board continues to appreciate the support of the Friends.

7. **Treasurer’s Report:** Rick David

1. The January Treasurer’s Report was reviewed, seconded and approved.

2. Teresa and Rick will continue to work on next year’s budget and any amendments to this year’s budget- both due in June.

8. **Strategic Plan Review**: Teresa Natzke

1. Alongside the Director, the Board reviewed the Strategic Plan. The Director and Board noted that our Franklin Library continues to serve our community with dedication and continues to embody the tenants set forth in the Strategic Plan.

9. **Librarian’s Report:** Teresa Natzke

1. The Library continues to host popular programming with the community. Meet the new Franklin Administrator night was a success. Additionally, programming for teens/tweens continues to be popular in the community.

2. The Fire and Ice Event hosted by the Friends of the Franklin Library was a great event enjoyed by all attendees. The Board will be sending a “Thank You” note to the Friends for their continued support and service to the Franklin Library community.

10. Public Comments: None.

11. Adjournment was proposed at 7:57

The next regularly scheduled monthly meeting will be held on March 13, 2025.